Heartstart St Andrews and East Neuk of Fife

Annual Report and Accounts

for the year ended 31 March 2013

Charity Reference SC026527
Heartstart St Andrews and East Neuk of Fife

Legal and Administrative Details for the year ended 31 March 2013

Governing Document:

The Constitution was set out in a document signed on 16th January 1997.

The objects, as expressed in the Constitution, are “to advance the education of the public in Emergency Life Support (ELS) Training and in furtherance thereof:–

(1) to increase public awareness of the need for ELS Training, by whatever means are deemed appropriate by the Committee.

(2) to arrange and manage training courses in ELS for members of the general public.

(3) to conduct and deliver training in accordance with the guidelines of the Resuscitation Council (UK)."

Committee

The following persons have served as committee members during the year ended 31st March 2013:

Rhona Crabb, Hazel Goldsmith, Kirsty Hastie, Michael Henretty, Jonathan Nixon, Henry Rae, Hamish Tait, Sam Taylor and Bill Whyte

Chairman and Address of Administrative Office

Kirsty Hastie Braeriach
East Grange St Andrews
KY16 8LL
Heartstart St Andrews and East Neuk of Fife

Chairman's Report for the year ended 31 March 2013

This year we welcomed Henry Rae as a new trainer.

We have trained Cupar Cubs, St Andrews Explorer Scouts and Cupar Rotary Club.

Hamish Tait and several trainers have helped Gillian Duncan with sessions and I have done one to one training from my home. We also carried out training at The Fife Show.

GP Out of Hours service have requested training but it seems to be difficult to get them to come up so far with dates for this to happen.

We have decided that should bodies from outwith our area request training our first response should be to ask them to come to St Andrews due to the difficulty associated with moving the training equipment.

My thanks go out to all the trainers for their dedication and expertise and special mention to Hamish Tait for being much more than a secretary.

Without you all Heartstart would not function.

Kirsty Hastie
Chairman
31-Oct-13
Heartstart St Andrews and East Neuk of Fife


I report on the accounts of Heartstart St Andrews and East Neuk of Fife for the year ended 31 March 2013 which are set out on page 4.

Respective responsibilities of the Trustees and the Examiner

The Committee of Hearstart St Andrews as Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The Committee consider that the audit requirement of Regulation 10 (1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An Examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner’s Statement

In the course of my examination, no matter has come to my attention:

(1) which g (a) to keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Account Regulations, and

(b) to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Account Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A.W.Y. Wright
Chartered Accountant
Heartstart St Andrews and East Neuk of Fife

Receipts and Payments Account

Period from 1 April 2012 to 31 March 2013

<table>
<thead>
<tr>
<th></th>
<th>2012-2013</th>
<th>2011-2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>REVENUES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants received</td>
<td>933.99</td>
<td>3,171.53</td>
</tr>
<tr>
<td>Total Receipts</td>
<td>933.99</td>
<td>3,171.53</td>
</tr>
</tbody>
</table>

CHARITABLE PAYMENTS

<table>
<thead>
<tr>
<th></th>
<th>2012-2013</th>
<th>2011-2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative costs</td>
<td>54.00</td>
<td>360.00</td>
</tr>
<tr>
<td>Training promotion expenses</td>
<td>556.40</td>
<td>1,073.80</td>
</tr>
<tr>
<td>Training consumables</td>
<td>323.59</td>
<td>1,737.73</td>
</tr>
<tr>
<td>Total Charitable Payments</td>
<td>933.99</td>
<td>3,171.53</td>
</tr>
</tbody>
</table>

DIRECT CHARITABLE PAYMENTS

<table>
<thead>
<tr>
<th></th>
<th>2012-2013</th>
<th>2011-2012</th>
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RECEIPTS LESS PAYMENTS

<table>
<thead>
<tr>
<th></th>
<th>2012-2013</th>
<th>2011-2012</th>
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<tbody>
<tr>
<td></td>
<td>0.00</td>
<td>0.00</td>
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The Charity had no assets or liabilities at the beginning or end of the period.

For and on behalf of the Committee

Kirsty Hastie
Chairman

William Whyte
Treasurer